

MARGARET MAY

Greater New York Area | (203)-451-5152 | mmkm2696@gmail.com

EDUCATION

- Bachelor of Arts, English**, University of Vermont (UVM), Burlington, VT Jan. 2019
- Concentration in Writing
 - Minors in Art History and Nutrition & Food Science
 - Honors: Phi Beta Kappa, Dean's List (all eligible semesters), Presidential Scholarship Recipient

ACCOMPLISHMENTS

- Presented at Inaugural 2018 UVM English Department Symposium
- Published in Fall 2016 & Spring 2018 issues of UVM's *The Gist* (formerly *Vantage Point*)
- Received UVM's 2014-2015 Allbee Award for Excellence in Composition in ENGS 005

EXPERIENCE

- Teaching Assistant**, Arts & Creativity Learning Community, UVM Aug. 2018 – Dec. 2018
- Oversaw, instructed, and mentored a class of 16 first-year students
 - Planned, facilitated, and improvised lesson plans and in-class activities to encourage honest, exploratory, and creative discussion surrounding the arts
 - Managed online class portal (Blackboard) by recording grades, composing class-related announcements, and uploading course content in a timely manner
- Editorial Intern**, TownVibe, Ridgefield, CT May 2018 – Aug. 2018
- Collaborated with Editor-in-Chief/Editor of Ridgefield Magazine and Editor of Wilton Magazine to draft, write, and finalize top-priority content
 - Brainstormed, researched, wrote, revised, and proofread blurbs, sidebars, and articles of the follow types: event announcements, "how to", profile/interview, informative/service, and round-up
 - Scheduled and conducted face-to-face interviews as part of preliminary research
 - Partnered with fellow intern to organize, style, and write-up local fashion photoshoot for Ridgefield Magazine
- Undergraduate Writing Tutor**, UVM Undergraduate Writing Center Sept. 2017 – Dec. 2018
- Empowered and assisted writers in brainstorming, drafting, revising, citing sources, and proofreading through collaborative conversation
 - Fostered an inviting and individualized environment for students of varied cultural & linguistic backgrounds, academic disciplines, and learning abilities & preferences
 - Completed CRLA International Tutor Training Program Certification to become a Certified Master Level Tutor
- Education & Public Programs Intern**, Fleming Museum of Art, UVM Jan. 2017 – May 2017
- Researched to contextualize upcoming exhibitions for department staff
 - Led visiting students on informative guided tours through exhibitions
 - Conceptualized and created an interactive exhibition pamphlet for visiting families and young students
 - Inventoried rental museum kits for schools in Burlington district